



F A Y E H A M M O N D
C O N S U L T A N C Y
Care, Quantum and Case Management

PROFESSIONAL BACKGROUND AND EXPERIENCE

Bronwen-Solis Sullivan

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Bronwen-Solis is a qualified Animal Behaviourist who has built her portfolio of experience over the years whilst offering voluntary work at various animal shelters and institutions. She is university educated and currently furthering her Higher Education. Furthermore, Bronwen-Solis holds a training certificate for Animal First Aid with the PDSA.

Her career has spanned across various work environments such as Horse Sense Wirral Sanctuary, Larton Riding School and Greene King Hospitality. Bronwen-Solis has over 5 years customer service experience based in a face-to-face hospitality environment enabling her to have highly developed customer service skills and reacts well under high pressure situations. She has developed excellent interpersonal skills, both professionally and with members of the public.

She is an avid equestrian and often goes hacking as well as funding her own private lessons in order to maintain and further improve her riding skills, and maintain the welfare requirements of both the horses and their living conditions. She has experience in training children to ride.

Bronwen-Solis began her employment with Faye Hammond Consultancy as Administration Support in July 2022. Her duties involved the filing, scanning, and processing of documents, liaising with clients, their families and professional bodies involved. She corresponds with members of FHC and external professionals in order to support the Case Managers to provide the best possible care and case management services. Other duties include auditing, receptionist requirements, researching and providing any Case Management Assistant Services as and when called upon.

Since starting her employment at FHC, Bronwen has now progressed into the role of Human Resources Trainee Manager and is currently working towards her Level 5 Associate Diploma in People Management in order to obtain the position of HR Manager upon completion. In this role Bronwen-Solis continues to handle necessary administrative work whilst holding down her duties of Human Resources, such as, screening applications, recruitment of employees, auditing employee payroll, processing staff leave, handling new hire training amongst other HR related matters.

Bronwen-Solis attends regular online training webinars with Avensure Ltd alongside with online ACAS training in order to keep up to date with relevant employment issues, policies and procedures.

Bronwen-Solis holds both a CIPD membership.