



F A Y E H A M M O N D
C O N S U L T A N C Y
Care, Quantum and Case Management

PROFESSIONAL BACKGROUND AND EXPERIENCE

Joshua Hollingworth

admin@fhconsult.co.uk

[07727068773](tel:07727068773)

Josh spent a lot of his childhood with a passion for aviation and flying related activities. He joined the Royal Air Force Air Cadets in 2017, where he would later go on to become a Corporal and then Sergeant. Josh also went on to complete many courses in his time at the RAFAC, where he achieved multiple first aid courses, leadership qualifications and where he also completed a teaching course. He enjoyed much of his time there but unfortunately had to leave due to his studies and employment.

Whilst in further education, Josh started his career in a fitness centre. He would spend a year there, building on his customer experience skills, handle and maintain gym equipment and be a keyholder to the facility. Whilst in this career he also further enhanced his first aid skills, by undertaking a paediatric first aid course.

Josh enjoyed this as a first job, as he loves to spend his spare time in the gym and cooking, ultimately looking after his health and finding a great work life balance. Working in a fitness centre allowed him to take a further passion for fitness and his health.

Josh finished studying his A-Levels which included Physics, Politics and Geography whilst moving jobs to work within retail. Here, he learned crucial skills which included working as part of a vast team, more engaged customer experience and multitasking to great lengths. Whilst in retail for a year, Josh was offered opportunities such as leading teams and even overseeing shifts.

Josh joined Faye Hammond Consultancy full time as Office Admin Support in April 2024 having worked as a short term temp since December 2023. Josh has been able to use all his previously acquired skills, to be an effective administrator. His duties at Faye Hammond Consultancy include respond to business inquiries via email, phone, or in person, offering advice or information, assisting case managers where applicable, prepare documents, including letters and reports, maintaining organised filing systems and support office staff and Operations Manager for the smooth day-to-day running of the business.

Josh is continuing to learn new skills day-by-day at Faye Hammond Consultancy, where he is supported by the Operations Manager, Case Managers and Directors, ensuring that he is broadening



F A Y E H A M M O N D
C O N S U L T A N C Y
Care, Quantum and Case Management

his knowledge of the company and the business needs. As part of this role her has attended visits with clients and the case manager to fully understand the roles of those he supports enabling him to reference his work in the office, to what goes on with the clients 'on the ground'. This also allows the clients to develop a relationship with him and the office team, ultimately leading to a positive rapport between the clients, and staff at Faye Hammond Consultancy.